

Notes for Backstage

Production Personnel

Mr. John Carney, Artistic Director. Mr. Carney is fully involved in the performance and will be behind the scenes and/or on stage for each performance. Whenever possible, please direct questions during the performance to backstage helpers.

Vanessa Thomson, Backstage Coordinator. Vanessa will be managing backstage and dressing room activities. During theatre rehearsals and performances, Vanessa will be backstage and available to answer questions and help with any problems that might arise.

Theatre Crew. The Clarke Theatre crew are professionals who work backstage and in the theatre. They are to be treated with courtesy and respect. While in their theatre, they are in charge. If told to do something by any of the crew, always follow their directions.

Backstage Helpers. Backstage Helpers are parents, students and FVAD staff available to help performers with costumes, makeup and hair, and to guide them between dressing areas and the stage.

Sign in at the Check-In desk upon arrival at the theatre

- The FVAD check-in desk is in the hallway outside the dressing areas.
- Enter the theatre through the main front doors. Once inside, follow the hallway to the right of the theatre doors and continue to the left, past the gym.
- Please note on the Check-in sheet if your child will be picked up by a friend or relative.
 - It is an important task to control who enters and leaves the backstage areas.
 - Please help us by making sure you sign in and sign out.

Performers, Staff and Helpers only in the dressing areas (plus moms)

- Friends and relatives are not allowed in the dressing rooms due to space limitations.
- Mice & Young Party Girls' moms can stay to help get their child into costume, if needed.

Do not bring valuables, jewelry or money to the theatre.

- **Remove** all Jewelry: earrings, rings, necklaces, watches.
- **Remove** all nail polish before arriving at the theatre.

No gum at the theatre or school

- Never bring gum or arrive chewing gum to any rehearsal or show (or to FVAD).

Take Care with your Costume

- No sitting while wearing a tutu or other skirted costume unless it can be lifted up.
- Always be sure your costume is hung up neatly after rehearsals and performances.
- Always check before leaving that your costume has been put back where you found it on your named hanger, and that all your own dancewear is in your dance bag.
- Be sure headpieces and accessories are put back on the table.
- NO EATING or DRINKING (other than water) WHILE IN COSTUME.
- **Costumes are not to be taken home.** All costumes remain with FVAD.

Sign out at Check-In Desk before leaving the theatre.

- Collect your child at the end time of their theatre rehearsals and at the end of the performance on Saturday.